HONG KONG AIR CADET CORPS
TRAINING GROUP

Memo

From	: OC FA Trg Flt / CFAI	Date	: 28 December 2012
Ref	: Trg Gp / ODRC27012013	To	: All OC Units

First Aid One Day Refresher Course
(ODRC0113)

Trg Gp is going to organize a First Aid One Day Refresher Course with Hong Kong St. John Ambulance Association for members who require to renew their Adult First Aid Certificates. This refresher course will be conducted with practical sessions on Bandaging and Cardio-Pulmonary Resuscitation with details below:

Date and Time:	27 January 2013 (Sun)	1000 – 1800 hrs
	Examination Date: 10 February 2013 (Sun) (TBC)	1800 – 2100 hrs (TBC)
Venue	TBC	
Target Participants	Member holding an expired First Aid Certificate not more than 6 months can apply for the ODRC course	
Course Fee	$130 per person (Examination fee exclusive)	
Other Charges:	1) Certificate: $50 for candidates who passed the course 2) On-site Examination fee: at most $70 (the exact amount is depending on the class size)	
Minimum Class Size	15 (First Come First Served)	
Medium of Instruction	Cantonese	
Remarks	Applicants are advised to revise First Aid theories on their own. The organizers reserve the right to alter or cancel any of the arrangements without prior notice.	
Application Method	By email: Send the following documents to both Flt Lt Winnie S Y HO, the ODRC Coordinator at siuyee@she.com AND the undersigned at ocfatrg@yahoo.com.hk via OC units: i. Completed application form; ii. Photocopy of the expired First Aid Certificate not more than 6 months AND By mail / in person: Return the hard copy of the completed application form AND a crossed cheque of total lump sum payable to "HONG KONG AIR CADET CORPS" to HQ	
Deadline	15 January 2013 (Tue)	

Should you have any queries, please feel free to contact the undersigned.

Victor C F LAI
Flt Lt
OC FA Trg Flt

Cc: DCO Trg, OC Trg Gp, OC SD Wg,
Web Master

Enc.